



RENO-SPARKS
GOSPEL MISSION
INC.

Reno-Sparks Gospel Mission Volunteer Application

Reno-Sparks Gospel Mission wouldn't be able to serve so many precious men, women and children without the generosity and dedication of friends like you! There are so many opportunities for individuals or groups to help. No matter what your skills, we can find a way for you to share love and hope with those in need.

Please return your application to our Volunteer Coordinator:

Reno-Sparks Gospel Mission 2115 Timber Way Reno, NV 89512 or fax (775) 324-5595

Or email to mariah@rsgm.org

Name: _____
First Initial Last

Address: _____
Number Street Apt # or PO Box

City State Zip

Home phone: _____ Cell phone: _____

Email: _____ Age: _____

A parent must be present, if under age 18.

In case of emergency, contact:

Name: _____ Phone: _____



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Volunteer Service Ministry Standards

As a Volunteer, you are a member of the Reno-Sparks Gospel Mission (RSGM) family. We ask you to observe the same ethical and professional standards as our staff and residents.

Please carefully read the following standards that will serve as a guideline during your service:

1. Understand that RSGM residents are enrolled in a long-term substance abuse recovery program. They are men and women from varied backgrounds of sexual, physical and substance abuse, criminal conduct, homelessness, and jail/prison.
2. RSGM residents are at the Mission for life recovery and all RSGM volunteers must adhere to strict guidelines to protect both clients and volunteers. As a Volunteer, trust is placed in you to help residents in that process of recovery. Please understand that while you may work closely with the residents, you are prohibited from forming any relationship outside the context of recovery (i.e., romantic/sexual, financial, employer/employee, etc.).
3. As a Volunteer, you will be exposed to information and/or materials that are of a confidential nature and must remain as such as RSGM assures confidentiality to all residents.
4. Federal law (42 CFR) prohibits you from publicly identifying anyone as a member of a substance abuse recovery program without their explicit, written permission.
5. RSGM Volunteer Service Ministry prohibits the sharing of confidential or identifying information (i.e., phone numbers, email addresses, physical addresses) or befriending RSGM residents on social media sites (i.e., Facebook or Twitter, etc.). Use of information acquired through your volunteer position should never be shared outside RSGM with anyone, for any purpose. This includes photographs, videos, and personal information.
6. RSGM residents are to be treated with dignity and respect, regardless of ethnic group, religion, age, sexual orientation, gender, race, or capabilities.
7. It is prohibited to loan to, or borrow from, or otherwise receive money from or give money to residents. It is also prohibited to purchase items or services from residents or sell items or services to residents.
8. Volunteers are not allowed to date residents or engage in any sexual discussion (i.e., revealing personal information or experiences, telling of "dirty" jokes, or other sexualized conversation). It is prohibited to display, show or otherwise possess pornography in any media form. Do not be alone with any resident of the opposite sex.
9. It is prohibited to consume, possess, or be under the influence of any alcohol and/or drugs on RSGM property.
10. Volunteers are not allowed to hire residents for their personal business or accept labor or services from residents.
11. Do not offer residents transportation or access to your vehicle under any circumstances.
12. Do not let any guests or program participants use your cell phone.

13. Volunteers should be cautious about accepting and/or giving gifts to residents. However, token gifts on special occasions are acceptable if pre-approved by RSGM staff. If a gift is elaborate or expensive, please decline politely.
14. We want volunteers to get to know the people we help; however, be careful about being naive. Many times, people who are disadvantaged have learned to survive by becoming adept at using others for their personal gain. Volunteers should remain on a first name basis. **Do not** give your last name, address, telephone number, email address, or any other personal information to any guests or program participants.
15. Do not leave personal belongings unattended.
16. Do not make any decisions or be involved in counseling people in our programs; instead, refer them to RSGM staff.
17. Do not leave any child unattended at any time.
18. It is important to observe a conservative dress code. If you are dressed inappropriately, you may be asked to reschedule. T-shirts are acceptable but should not contain vulgar language, sexual innuendos, or advertisements for alcohol, cigarette, or drug products. Please do not wear sleeveless tops, halter tops, bare midriffs, or anything tight or revealing.
19. For safety, volunteers should wear long pants and closed-toed shoes, especially in kitchen area or where food is being prepared or served.
20. RSGM is a Christian organization that adheres to traditional Christian teachings. Volunteers are not required to be of such faith, but volunteers are prohibited from engaging in any conversation or action that is contrary to the Christian faith (i.e., proselytizing of another religion, debating or taunting, foul or coarse language, lying, stealing, etc.)
21. You must sign in/out every time you volunteer.
22. Should you feel any hesitancy or confusion about a task or interaction with residents, please seek assistance, guidance, or interpretation, on difficult ethical and/or legal issues from your Volunteer Coordinator or from RSGM staff.

Any volunteer unable to meet these standards will be released from RSGM Volunteer Service Ministry. It is out of our concern for RSGM volunteers and residents that we implement these standards as a foundation for ministry.

I have read and hereby state that I will follow these Standards.

Volunteer Print Name

Date

Volunteer Signature

Date

Parent / Guardian Signature

Date

Volunteer Coordinator

Date